



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SRI SANT SUNARDAS GOVT. GIRLS COLLEGE DAUSA
Name of the head of the Institution	Sh. Lalchand Jain
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01427220515
Mobile no.	9413021761
Registered Email	girlscollegedausa@gmail.com
Alternate Email	ggcdiqac@gmail.com
Address	Gupteshwar Road Dausa
City/Town	Dausa
State/UT	Rajasthan
Pincode	303303

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Satish Chand Singhal			
Phone no/Alternate Phone no.		01427220515			
Mobile no.		9414338650			
Registered Email		girlscollegedausa@gmail.com			
Alternate Email		ggcdiqac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/sri_sant_sundardas_govt._p.g.girls_college_dausa/uploads/doc/NAAC%20CERTIFICATE.jpg			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/sri_sant_sundardas_govt._p.g.girls_college_dausa/uploads/doc/pdfresizer.com-pdf-resize.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.21	2017	22-Dec-2017	21-Feb-2022
6. Date of Establishment of IQAC			29-Dec-2015		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback form analysis	01-Mar-2017 60	200
Regular meetings of IQAC with staff	20-Jul-2017 1	20
To analyse NAAC Peer team accreditation report and find out strengths, weaknesses and areas of scope for improvement (SWOT)for the college	10-Jul-2017 1	14

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Govt.	Govt. Grant	State Govt.	2017 365	48102008

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Workshop on different scholarship • E Content Workshop • 40 Participants were involved in plastic free movement in college Campus • Trees were lesser in number hence suggested the college for plantation • Suggestion for girls common room

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
IGONOU Study Centre	To optimize use of resources we have collaborated with Indira Gandhi National Open University to establish Teaching Center for IGNOU students at Sri Sant Sundardas Govt. P.G. Girls College, Dausa. This centre caters to needs of those students who cannot join regular colleges due to their personal circumstances. Our College took the initiative and this centre was established. At present, the students enrolled at our centre are approximately 200
Non-Teaching staff interactive session	An interactive session/interpersonal being held for college Non-Teaching staff members to boost morale for work efficiency
Submission of data to AISHE	Proposal submission date 28.02.2018
Training for self-security	A training was organized for girls for their self defence
Collection of AQAR Data	The IQAC decided to take an initiation on paperless data for AQAR data collection regularly and timely.
Feedback analysis of students	Was done
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

22-Feb-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

28-Feb-2018

<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Management information System the College has proper IT enabled management system for proper information to its stakeholders .1 online Admission and online Scholarships to Students by the social Welfare Department are Signification System for the management of student Support. 2 For all type of Information College Provides its own Website 3 Online examination form/downloading admission cards are filled up each year for any class 4 Our Computer Department provides Department wise Student list. The information about exact student enrolled at the moment in each department. 5 For student support computer department generate seat number, hall ticket seating arrangement for university exam to generate class wise roll call list, student free record for individual official information of teaching and nonteaching faculty to government are properly documented in single sign on portal of the state government SIPF department. 6 Library management system it has following facilities for circulation security stock verification and other library work KOHA open source integrated Library management system (ILMS) OPAC (online public Access catalogue)</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Syllabus are formed and designed at the University level by board of studies (BOS) having its own mechanism in which affiliated college also Participate through their departmental heads being BOS members some of the are also nominated /elected as nominated BOS member of University department. The syllabus are designed and formed after brain storming meeting to be finalized and passed through academic council of the University. the college has its own system of planning the above said curriculum and its delivery to student as follows 1. During the last three years daily time table was set for the periods of individual departments and was asked to be said by of individual teachers not exceeding 18 periods as per norms and 5.15 hrs. Department rules. It was delivered to faculty teacher on the very first day of joining of all the teachers, fully 1st every year after the summer vacation May 1st June 30th and

was asked to be noted. 2. A notice to take classes from July 1st was circulated to all the faculty teachers from the college principal and classes were being taken as per their timetable. 3. An updated syllabus was downloaded from University of Rajasthan website. In the link for the same was also given on the college website. 4. University of Rajasthan website was checked every month by the respected heads of department. 5. For updated syllabus in case many times change of syllabus are done in midsession without any prior or post information disseminated to college. 6. student are also asked to be alert about syllabus download from University website check it wants every month to ever avoid any ignorance. The syllabus is completed within the time frame of the academic session till and January 31st for science faculty and till faculty annual exams. Commerce from early February for science faculty practical exam and in early March for arts and commerce faculty theory exam. 7. Extra classes were taken for completing the syllabus and for a division in practical classes for problem solving of student for guidance both at individual level and for the whole classes specifically in the month of January and February.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>Feedback obtained strength of the college. Good teacher, students, principal, office relation. Intellectual environment and teacher attitude towards student problems and is even good Scope for improvement. Teacher attitude towards activities is shown to be average course coverage in class and library text book accessibility is shown average action to be taken will be decided in the next academic session for this feedback by the parents is hundred parent while satisfies by the admission process in curricular activities, wanted internal assignment in needed move such government college while grievance were almost me college interested in maintenance teacher student relation in library facility was taken by 80 percentage found it average and rest showed it poor scope for improvements will be done in next academic session. Alumni strength good teacher student relationship transparency in admission examination curricular activities end cordial cooperative management of the college library facility in academics are moderate too high scope for improvement IT facility for student in placement in better coverage of course action for improvement will be taken in next academic session the above feedback show a need for empowerment in computer training in IT scale of the student which will be tied to coverage as for as possible by opening a computer lab IT room etc. so that maximum students can be benefit it to improve on this compulsory skill as far as placement are concerned the management and in charge of placement cell tried to grab employment opportunities as for as possible the skill development course are the best option for it and it will be tied to get any of them Feedback by student.</p>
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CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	HINDI	40	79	40
MCom	ABST	40	30	30
BSc	B.SC.	176	365	136
BCom	B.COM.	100	28	28
BA	B.A.	700	1540	669

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2017	2022	122	20	2	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	9	1	1	2	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our girls college student mentoring system is there in the institute but is a quite form due to small number of faculty members and large number of student that is 2147 and 20 Teachers overall. almost one teacher has to mentor almost 107 students, which makes the whole process quite crude Hence a group of 50 students are given to 01 teacher who takes care of their career guidance, issue in our college or institute, and the motivate them wherever necessary gives much needed guidance and supervise them Academically mentors make sure that the students who has just passed out the school trans forms into a ready to face the world in this transitory into a ready to job or recruitment. The mentors are given form the some stream like science Arts and Commerce faculty teachers mentor better the academic proximity subject wise closer the academic aim of a all the mentors at the times mentors is become an emotional support and Anchor also for anchor also for student on a guardian.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2144	20	1:107

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	20	2	Nil	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
MA	Previous	Year	10/06/2018	13/07/2018
BSc	III rd Year	Year	07/05/2018	10/06/2018
BSc	II nd Year	Year	09/05/2018	17/06/2018
BSc	Ist Year	Year	15/05/2018	20/06/2018
BCom	III rd Year	Year	12/05/2018	14/06/2018
BCom	II nd Year	Year	10/05/2018	17/06/2018
BCom	Ist Year	Year	09/05/2018	20/06/2018
BA	III rd Year	Year	06/06/2018	10/07/2018
BA	II nd Year	Year	05/06/2018	04/07/2018
BA	Ist Year	Year	09/06/2018	09/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In our college for continuous internal evaluation (CIE) system at the institution level, there is month of end approx. date 30. Tests were performed in each subject for UG/PG classes and marks were given for the internal assessment of student performances in the class test. All the student and asked to appear for one hour test and after evaluation of test copies, suggestion and given each indivisible student by the concerned professor for improvement. General short coming, mistakes, weakness and relied issues of the list paper and also discussed. However, there is no benefit given to the student in final annual examination system of university examination for this internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the yearlong all activities is prepared by the college education, directorate Jaipur, in which the college stick strictly where examination schedule follows the examination pattern and examination schedule like theory and practical as given by the related university. For the session 2017-2018. Online admission process for UG classes begin by the first week of June, and by the end of the June, the first and the second lists were published for admission. Regular classes commenced from 1.7.2017, with whatever number of student appeared in classes. By the first week of august UG and PG enrolment process ended. Internal assessment by monthly tests of all the classes also look places. The all the UG and PG examination continued. Till 2nd June 2018.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/university_of_rajasthan/sri_sant_sundarda_s_govt._p.g._girls_college_dausa/uploads/doc/Result%202017-18.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.	BA	III Year	497	382	76.36

B.SC.	BSc	III Year	57	57	100.00
B.COM.	BCom	III Year	44	43	97.72
M.A.	MA	HINDI	32	30	93.75
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_https://hte.rajasthan.gov.in/college/ggcdausa_](https://hte.rajasthan.gov.in/college/ggcdausa)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	EAFM	1	Nil
National	HINDI	3	Nil
National	ECONOMICS	2	Nil
National	ABST	6	Nil
National	PHYSICS	5	Nil
International	CHEMISTRY	1	Nil
International	ABST	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ABST	3
HINDI	2
CHEMISTRY	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	44	Nil	Nil
Presented papers	8	24	Nil	Nil
Resource persons	1	Nil	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
NSS	NSS	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Participated in Blood Donation Camp	PNKS Govt. P.G. College Dausa	Pt. Deendayal Upadhyay Jayanti Mega Blood Donation Camp in Collaboration with R.K. Joshi Govt. Hospital Dausa	8	100
Participated in Swachh Bharat Abhiyan	MHRD	Participated in "EK BHARAT SHERESTH BHARAT"	3	42
Participated in Swachh Bharat Abhiyan Ralley	Local SDM Office- NSS	Participated in Swachh Bharat Abhiyan Ralley	3	74
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Sh. Rakesh Kumar Sharma	Salary	06
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7211202	7211202

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libs Soft	Fully	2016	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8139	Nill	72	23075	8211	23075
Reference Books	3901	Nill	102	47333	4003	47333
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	31	2	20	0	0	5	2	4	0
Added	0	0	0	0	0	0	0	0	0
Total	31	2	20	0	0	5	2	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meeting of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories as The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises Library- The requirement and list of books are taken from the concerned departments and HODs are also involved in the process. The finalized list of required books is duly approved and signed by the Principal. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out /resolved by the library committee. Classrooms-The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner. There are technicians, masons, plumbers, carpenters deputed by management who

ensure the maintenance of classrooms and related infrastructure

<https://hte.rajasthan.gov.in/college/ggcausa>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Social Welfare Govt. of Rajasthan, Devnarayan Scooty, Medhavi Scooty	768	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Meditation	22/12/2017	100	NSS
Spoken Tutorial	13/11/2017	133	ITI Bombay (FOSS)
Hello English Premium (UPER)	11/09/2017	250	Govt. of Rajasthan
Motivation for Entrepreneurship	13/09/2017	79	DIC (B.S. Verma)
Create Resume	21/11/2017	65	P.G. College, Dausa (Dev Vrit Sharma)
Self-Employment	12/12/2017	86	Din Empowerment Exchange (Jagdish Nirvan)
Mock Interview	15/12/2017	158	NGO (S.P. Paliwal)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	60	UG	P.G. College, Dausa, P.G. College, Bandikui, P.G. College, Lalsot,	Govt. Girls P.G. College, Dausa Govt. P.G. College, Dausa Vikrmaditya Women T.T. College, Uma T.T. College, Prashasvi T.T. College, University of Rajasthan	P.G.-Hindi, P.G.-ABST, P.G.-History, P.G.-Political Science, P.G.-Public Admn., B.Ed.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Solo Song	College Level	15
Cricket Softball	Inter University	22
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college organized numerous lectures, seminars and workshops for student Welfare which can further help them in career advancement. Workshops on how to create resume and CV had taken place. Students were also taught block printing through a workshop. As most of the students in this age are in dilemma about which career path to choose, career counselling was provided to them which helped them in clearing there doubts. They were also taught how to excel in an interview and were trained in English which will help them in future. Students were also provided with knowledge on small industries and multiple ideas were given to them on the same. A wave of motivation was passed in the students so that they become capable of thinking out of the box. For women empowerment related programs are college organizer's awareness lectures like several laws and sections in India for protection of women. Workshops on how to defense take place for students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Education is a right to all, and to achieve this target two practices are generally followed such as decentralization of education and participative management. These two practices bolster the basic requirements to strengthen the education system. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the Principal of the College and Committee to the staff and students, all the stakeholders have a role to play in build-up of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through

various bodies and committees have contributed to the growth of the college. Institution focuses keen on decentralization by intending equal opportunity equal role to participate is the functioning of the Institution. Management comprises of Institutional committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. College delivers education at Low price to students predominantly belonging to deprived section of the society and makes efforts to recognize and optimize their full potential, to achieve benchmark standards of excellence all academic endeavours as well as in areas of physical, cultural social development, inculcating ethical and human values . College has nominated different committees have been formed of faculty members, comprising representatives from all stakeholders of the college for coordinating important activities of the college. During student elections Principal nominates Election Officer, Electoral Board, Tribunal and polling teams and after that whole student election process is conducted independently and Principal simply monitors election process without any interference. With guideline of Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	College has an admission committee and admits students through a centralized, transparent admission system and firmly follows State policies of reservation and on merit basis. Weightage is provided to achievers of NSS, NCC, Sports, divyang etc. and to special categories like Kashmir migrants, wards of martyrs, etc.
Industry Interaction / Collaboration	As per rules college cannot sign collaboration MOUs independently, hence Commissioner College Education (CCE) signs these MOUs for us. CCE has signed such MOUs with Microsoft and IGNOU. At college level Trade fair are organized and invites the Local Industrial Unit, LIC, Commercial Banks etc. Moreover students take participate in these trade fairs and an overall exchange of views between student, faculty members and resource persons.
Human Resource Management	College follows Human Resource management efficiently. All the faculty members and non-teaching staff is appointed and posted by the Commissioner College Education as per UGC norms. Faculty members are sent for various Faculty Development programs and trainings to update their knowledge and can enhance their skills in their respective fields. For self-financing

	<p>courses faculty and non-teaching staff appointed by Vikas Samiti of College as per prescribed government norms.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>College library has more than 13282 books and subscribes many research journals. The role of ICT in higher education is becoming more and more important and this importance will continue to grow and develop in 21st century. College library also has a separate section for accessing E. resources (2 Smart Classrooms). Library has seating arrangement for 50 students and provided reprography facility to students. College also provides the practical approach to the Science stream students by providing different Labs such as Physics Lab, Botany Lab, chemistry Lab, Zoology Lab. Others streams students are also taught through smart classes.</p>
<p>Research and Development</p>	<p>College has PG in two subjects and many faculty members are guiding scholars. In addition to this college has applied for Research Centre. College has subscribed E-Resources for library to boost research.</p>
<p>Examination and Evaluation</p>	<p>College tails annual scheme as prescribed by affiliating university. In addition to this college has a mechanism of Continuous Internal Evaluation, under three terminal tests are conducted to assess Pos(Program Outcomes), PSOs (Program Specific Outcomes) and Cos(Course Outcome). Internal assessment process is transparent and students are returned their answer books after evaluation for their further improvement.</p>
<p>Teaching and Learning</p>	<p>College follows participative and inclusive teaching – learning methodology. Most of the faculty members do ICT enabled teaching. In addition to this chalk –duster presentation seminars, case studies, field studies and smart rooms are used for teaching learning</p>
<p>Curriculum Development</p>	<p>Being an affiliated college, college does not have much say in curriculum development but some of faculty members are members of BOS and Head of various departments represent in Faculty meetings of University. As such, they make humble involvement in curriculum development.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College submits its plan and proposals online and all development schemes are also submitted online.
Administration	College is administered by Govt. of Rajasthan under the Commissionerate College Education and all information are exchanged online and employees have their SSO IDs to update and contact government information portal through their personal log in ID.
Finance and Accounts	College has fully transparent accounting system salary is disbursed through pay manager and all external transaction are done by PFMS and all procurements are done through E-tendering, Gem portal and all scholarship provided and student fee return online system.
Student Admission and Support	Student admission process is centralized and online scholarship is also distributed through Scholarship portal and wide range of information to students are also circulated through Email and online messages.
Examination	From filling of admission forms to conduction of examination is done online of all streams however evaluation work is done off-line.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • DA, HRA • Pension Gratuity , PL Encashment Medical reimbursement etc. apart from the salary as per UGC scale, PL Encashment, Gratuity, State Insurance • Old pension scheme, New pension Scheme • CL, PL, ML, Maternity and CCL for women employees. 	<ul style="list-style-type: none"> • DA, HRA • Pension Gratuity , PL Encashment Medical reimbursement etc. apart from the salary as per UGC scale, PL Encashment, Gratuity, State Insurance • Old pension scheme, New pension Scheme • CL, PL, ML, Maternity and CCL for women employees. 	<ul style="list-style-type: none"> • Reservation as per State Govt. policy Weightage in Admission to meritorious students, best sports persons , NCC cadets, NSS volunteers of national award winners and Rovers and Rangers on the basis, of their accomplishments , Student accident Insurance and various Scholarships by state govt. and other NGOs

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Being a government college accounts are regularly audited by Local Fund Department of Government Of Rajasthan and Accountant General. In addition to this College Vikas-Samiti accounts are audited by CA. College has internal audit committee which is under a Senior Faculty. All the accounts work is done through pay manager on line (PFMS) system.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Students	894300	Fee
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University and Commissioner College Education, and AG Audit	Yes	HOD of concerned Dept. and IQAC
Administrative	Yes	University and Commissioner College Education, and AG Audit	Yes	HOD of concerned Dept. and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regularly PTA meeting is organized. 2. Representative of PTA is given representation on College Vikas-Samiti. 3. Representative of PTA is given representation on College IQAC

6.5.3 – Development programmes for support staff (at least three)

1. Use of Gem Portal training Program on. 2. IFMS PFMS training program on. 3. Accounting rules training program on. 4. Training on various service rules has been organized. 5. Workshop was organized to deal with Work Stress Management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Review meeting of Peer team report with staff and analysis of points for scope for improvement 2. Feedback analysis of students and alumni and to find out scope for improvements 3. Got the lease line with 4 MBPS speed in College Campus 4. Smart class rooms were established. 5. E- resources in library were subscribed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	To analyse NAAC Peer team accreditation report and find out strengths, weaknesses and areas of scope for improvement (SWOT) for the college	10/07/2017	10/07/2017	10/09/2017	11

2017	Feedbacks from students, parents and alumni were taken and analysed and also used for Data updatation, maintenance and compilation of data in records	20/12/2017	01/07/2017	30/06/2018	107
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Yoga Health	21/12/2017	26/12/2017	86	Nill
Naturopathy & Health	21/12/2017	21/12/2017	108	Nill
An Awareness of Transportation	24/12/2017	24/12/2017	106	Nill
Swachhata Awareness Evam Shramdaan programme	24/12/2017	24/12/2017	106	Nill
Drinking Water Survey	25/12/2017	25/12/2017	107	Nill
Martyr's Day	30/01/2018	30/01/2018	120	Nill
Water Conservation	23/12/2017	23/12/2017	114	Nill
EK BHARAT SHRESTH BHARAT	24/12/2017	24/12/2017	109	Nill
Beti Bachao Beti Padao	24/12/2017	24/12/2017	109	Nill
Health Camp	23/09/2017	23/09/2017	200	Nill
Self Employment	13/09/2017	13/09/2017	72	Nill
Daughter Parents Relation	05/10/2017	05/10/2017	215	Nill
General	08/11/2017	08/11/2017	50	Nill

Knowledge Quiz				
C.V. Writing	21/11/2017	21/11/2017	75	Nil
Entrepreneurship and Employment	12/12/2017	12/12/2017	119	Nil
Soft Skill and Mock Interview	15/12/2017	15/12/2017	52	Nil
Indigene and Entrepreneurship	18/12/2017	18/12/2017	70	Nil
Women Empowerment and Employment	23/12/2017	23/12/2017	148	Nil
Environment and Human	08/01/2018	08/01/2018	127	Nil
Self Employment and Challenge	07/02/2018	07/02/2018	84	Nil
Unemployment Problem	07/02/2018	07/02/2018	149	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation in College Campus Garbage Collection and Disposal Energy Conversation Bio Diversity and Immigration of Birds in Getolaw Water Body Natural Water Resource Maintenance of Well and Bawaries Run for Cleanliness Tobacco and Smoke free zone Rain Water Conservation Polythene and Plastic free zone Environmental Pollution and Environmental Conservation A Dialogue

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	Nil
Ramp/Rails	Yes	6
Braille Software/facilities	No	Nil
Rest Rooms	Yes	6
Scribes for examination	Yes	6
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2017	1	1	23/12/2017	1	Water Conservation	Nil	110
2017	1	1	25/12/2017	1	Survey of Drinking water Problem	Nil	57
2017	1	1	07/02/2018	1	Self Employment and Challenge	Nil	59
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	15/06/2017	Mentioned in Rajasthan Service Rules Mentioned in admission rules for students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
A lecture on moral values	23/12/2017	23/12/2017	107
Youa Bharat Evam Vivekanand	12/01/2018	12/01/2018	112
Social Values Rights duty and Justice	30/01/2018	30/01/2018	238
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic free campus Tobacco and Smoke free zone Waste Management Plantation in College Campus Contaminated Water Management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Promotion to Sports: As an institution college believes in overall development of students and students usually are conscious of their academics but don't care much for physical fitness. We believe that "Healthy mind lies in healthy body", hence, despite being located in rural area and that too with meagre resources College encourages sports in campus. Most of the students come from the villages located in the close vicinity and their villages have poor transport connectivity, hence, students do not want to stay after regular classes and college does not have a stadium but due to strong will power college, college students volunteered to develop playground (SHRAMDAN) and started practicing for sports. Affiliating university has more than 250

affiliated but our college every year hosts at least one university tournament is and participate in university tournament and participate in more than 10 types of sports and have won Gold and Silver medals at university and national level This has brought laurels to the college, improvement in discipline of college ad better gender relationship. This popularity of college achievements resulted increase in the enrolment of college. For this College had to develop awareness among students and persuade parents for the over stay of their wards in college and developed sports facility with minimum resources. 2. The college is executing important work in biodiversity. The college in Dausa situated closed to the Getolaw lake. Where migratory birds and water animals inhabit. This lake is a natural habitat of foreign birds but due to illegal cultivation of water chestnut its biodiversity has been endangered. The college accepted its social responsibility and its Zoology Department in collaboration with the district administration launched a campaign against the illegal illegal cultivation of water chestnut and tried to restore the natural beauty of the lake. For it the neighboring farmers were sensitized towards the ill impact of water chestnut cultivation convinced and persuaded not to sow the seeds of water chestnut.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://hte.rajasthan.gov.in/college/gqcdausa>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is situated in the rural area of Dausa district Headquarter. In fact, it on an arid zone gateway where villages have water crisis, poor infrastructure, and poor agricultural productions. The higher educational institutes with cheap education and reliable environment are rare in numbers. Established in 1996, the college caters to the needs of college education in this poor socioeconomic background where most of the population consists of SC, ST, OBC classes of the society. The Institute has gained distinctiveness by attaining a reputation of being reliable, healthy, peaceful and secure centre for higher education. Since most of the youth belonging to local communities have rural and traditional background, along with weaker economic conditions, they seek easily accessible, cheap and quality higher education in our college with the support of various scholarships by government like social justice and welfare department. The college provides an honest, trustworthy student-teacher relationship with transparent management system and disciplined administration. Students do not face any gender discrimination, opportunities are equal for everyone and indiscipline is not at all tolerated. The green campus is plastic free and tobacco-free. Our institute works on holistic approach while inculcating humane values as far as teaching-learning is concerned. Faculty is respected by the society and by students. As far as value system is concerned, students are from traditional families with humble socio-cultural values. The impact of college environment is clearly visible in a student's personality when compared to his entry and passing out of the college. He is exposed to IT friendly and eco-friendly atmosphere joins NSS/ YDC/Rover/Ranger and opportunities to develop personality through participating in cultural and literary activities, games and sports and chooses what he likes amongst them. Learned faculty is always there to guide and supervise creative and talented, hardworking students.

Provide the weblink of the institution

<https://hte.rajasthan.gov.in/college/gqcdausa>

8.Future Plans of Actions for Next Academic Year

Plan for the next academic session 2018-19 are chalked out as follows: 1- Plan for Students: • providing skill-development courses • More soft-skill learning for students while also inculcating humane values • Enhancing placement opportunities for students • Personality development through student seminar, workshops, lectures and talks. • Motivating to enrol in various activities, NSS, Rover and Ranger etc. • Strengthening of Alumni Association • IT-learning • Spoken English Tutorial Course • IGNOU Study Centre 2- Plan for the faculty: • Motivating for participating in International conferences • Motivating for arranging workshops and seminars in the college for teachers, non-teaching staff and students • Undertaking minor/ major research projects • Awareness regarding updating the subject Training of laboratory staff • Computer training for non-teaching staff and faculty • To become aware for the use of INFLIBNET 3. Plan for the Infra structure: A. Library • Enhancement of library facility for PG Departments • Completion of digitization/ automatization of the library • Awareness for the use of INFLIBNET/ DELNET B. Plan for laboratories • Appointment of laboratory staff on daily basis • Purchase of more computers in laboratories • Providing internet facility to every lab • Purchase of powerful UPS for labs C. Plan for Games/ Sports • To start a gymnasium/ fitness centre • To conduct a workshop/ seminar/ conference on physical education • To prepare one more playground D. Installing proper rain water harvesting unit E. Hi-tech facilities for Seminar Room F. Preparing a smart classroom G. Extension of building by preparing a new block H. Installing CCTV Cameras at more points 4. Plan for Academic/ co- curricular and extra-curricular activities 5. A. Plan for Academic/ co-curricular Activities • Arranging a conferences/ seminars/ workshops in geography/ English/ Geography/ Science departments • Arranging for excursion/ educational tours • Undertaking major/ minor research project • Strengthening Science and Eco club and start Biodiversity Conservation community awareness activities • Establishment of IGNOU Centre B. Plan for Extra-curricular Activities including NSS • To start a cultural club of the students • To arrange for a state level competition in games and sports • Parents meet • Alumni Meet 6. Departmental Plans • language lab establishment • Workshop for students for improving communication skills • PG Courses available in ABST and Hindi.